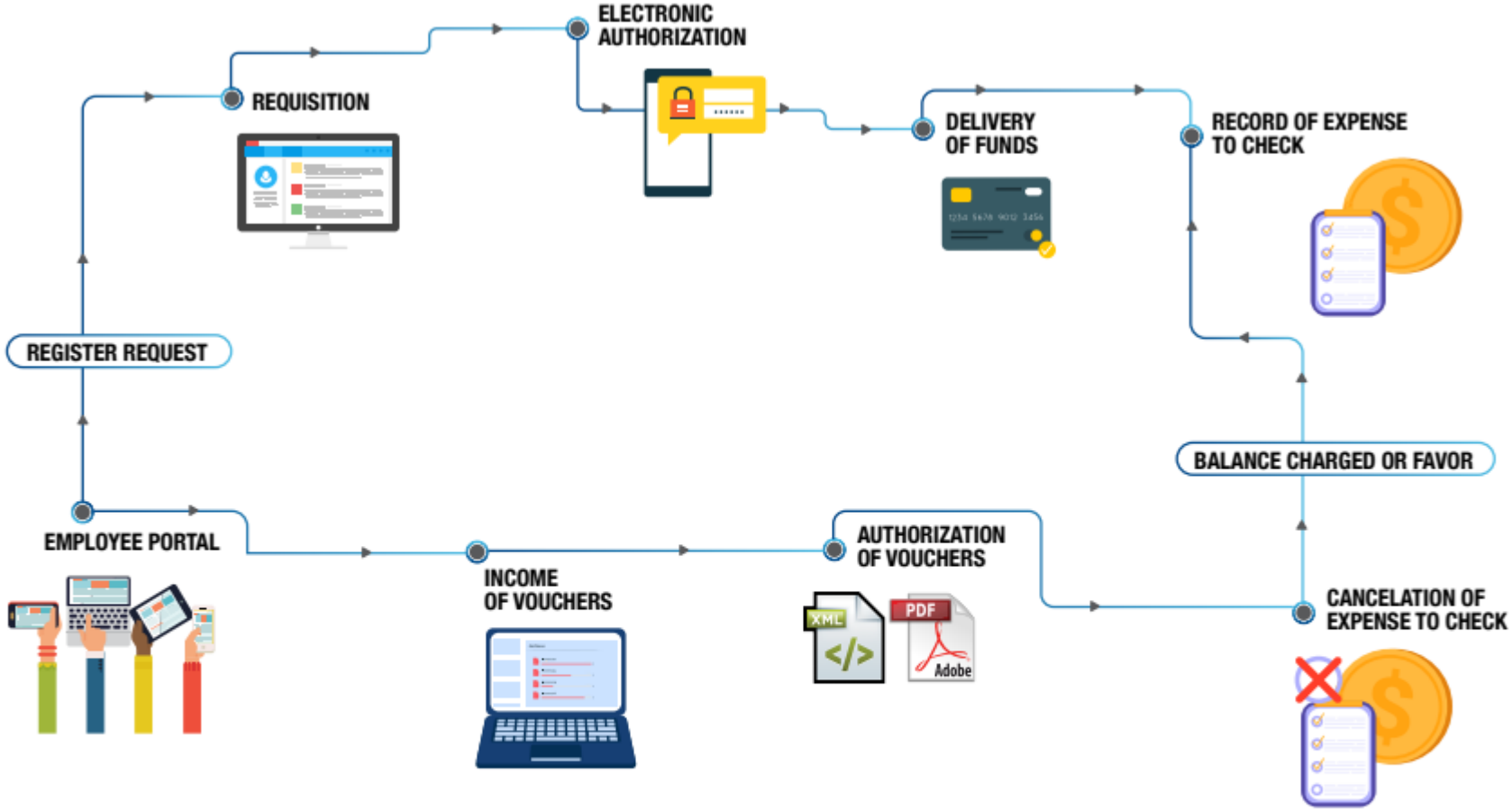
Expense Management

Expense Authorization Flow Chart



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Expense Management

Tax Features

- CFDI's format validation
- Mandatory information according to SAT
- SAT's Black List validation (69 y 69b)
- SAT's Compliance Opinion validation
- Software upgrade according to changes in Mexico´s tax requirements
- Link of Journal entries with the corresponding tax folio (invoice's UUID)

Administrative Features

- Electronic authorization of applications via web and mobile
- Option to configure types of requests with amount limits on each concept.
- Reduction of man-hours invested collecting and validating invoices
- Electronic Invoices (XML and PDF files) stored in a database linked to the accounting information
- Control of pending verification balance
- Reminder of requests pending verification.
- Delegates responsibility to the employee for the delivery of vouchers.
- Automatic registration of the journal entry
- Account statement by employee.
- Automatic notifications via email.
- Option to print PDFs and download received XML